

**FROXFIELD VILLAGE HALL**  
**Meeting of the Council of Management**  
**26<sup>th</sup> JUNE 2024 7pm**  
**MINUTES**

**Attendees:**

Robert Shepherd (Chair)  
Will Ismay (Treasurer)  
Katherine Matcham (Secretary)  
Angela Hiscock  
David Handley  
Paul Phillips on behalf of Sue Clegg/Froxfield Choir

**Apologies:**

Dave Rymer  
Viv Barnett  
Sue Clegg

**1.0 Chair's welcome and meeting objectives**

RS welcomed members and highlighted the importance of engaging in the planning the future of the hall, which is currently very uncertain.

**2.0 Approval of previous Minutes**

The Minutes were approved and can now be uploaded onto the VH website.

The following actions are carried forward:

5.0 re Parish Council funding requests  
5.0 re planning for the future of the hall (based on further discussions at this meeting)  
6.0 re Fireworks

**3.0 Hall Hire Rate review for 2024:**

After looking at the data provided, it was decided to keep the Hall rates the same as our rates are in the middle of the pack and our hall needs refurbishment by comparison to a number of halls in better condition. Keeping rates low for locals and a discounted rate was discussed, in the event that the standard rates were to be increased. It was decided that the effort involved in a split rate would be a lot of work and effort on the limited volunteers we have, to create and apply the rules and for minimal impact on revenue the year. Rates will be held and reviewed again at the end of the calendar year.

#### **4.0 Determining the future of the hall:**

RS tabled a confidential financial forecast looking at the Reserves balance and the risks, for the guidance and consideration of the Trustees. Until plans and options have been explored and developed further this will remain confidential to Trustees.

No further volunteers have come forward to help with the running of the Village Hall and it was agreed that plans and options for the future of the hall should now be formally developed for review and engagement with the relevant stakeholders, including the Charities Commission, users and Parishioners.

#### **5.0 Fireworks 2024:**

Previous actions carried forward.

The 3<sup>rd</sup> of November has been identified for the event and Merlin Fireworks have been approached and have confirmed availability and provided a quote of £2,000 + VAT. It was noted that we will have to limit ticket numbers available for sale in advance and release more if the weather forecast is good, closer to the event, to aid the challenges with parking.

**RS/DR**

#### **6.0 AOB:**

The Trustees' Annual Report and Accounts was issued as a pre-read for the members of the council of management (Trustees) and these were formally approved at the meeting, for submission to the Charities Commission.

**WI**

It is important that all volunteers/users report any damage in the Village Hall so that things can be replaced/rectified asap. Similarly, all volunteers should clear up if they find the hall to be untidy (eg tables stacked neatly on the trolley)

**ALL**

**Next meeting: 11<sup>th</sup> September at 7pm**